



**REGISTRATION REQUIREMENTS**

Thank you for your interest in Howard Lake-Waverly-Winsted Schools!

Howard Lake-Waverly-Winsted's mission is to provide a positive learning environment that recognizes diversity, instills life-long learning skills, and nurtures each individual's unique potential, talents and self-worth through academics, fine arts, and athletics.

**1) Proof of Identity**

- Valid Driver's License

**2) Proof of Address**

- Purchase Agreement, Rental/Lease Agreement **OR** current utility bill displaying parent name and address  
Purchase Agreement, Rental/Lease Agreement is the preferred document for proof of address.

Only street addresses will be accepted as proof of address, post office boxes do not meet proof of address requirements.

**3) Legal Guardianship**

- This documentation is required when only the child is living at a District address, while parents reside outside the District. The assigned legal guardian must register the child.

**4) Immunization Record**

- State law requires parents provide written proof of their child's immunization. Your child will not be allowed to attend school until current immunization record is received.

**5) Birth Certificate (or passport)**

- Must be an original birth certificate from the state they were born in, not a hospital certificate.

**6) Early Childhood Screening (for children entering Kindergarten or First Grade)**

- In order for your child to start kindergarten in any Minnesota Public School, you will need to provide us with a copy of your child's Early Childhood Screening Summary Form.

**7) Legal/Custody Paper**

- Custody Order - If child's legal guardianship is determined by a court order, please submit a copy.
- Order For Protection – If there is a current circumstance that we need to be aware of, please provide a copy of the current legal document.
- Legal Name Change – All student's record need to show the student's full legal name. If the student's name has been legally changed, please provide a copy of the court document.

**8) Transcript Or Grades**

- A copy of transcript or grades from previous schools and test results if available. If not available, please provide us with the name and address of the last school attended so that we can request records.

**9) Medication**

- Under certain conditions it is in the best interest of the child to take prescribed medications during the school day. Please see Health Office or building secretary for appropriate paperwork if needed.



# Howard Lake-Waverly-Winsted Schools ISD 2687

8700 County Road 6 SW, Howard Lake, MN 55349

District Phone: 320-543-4646

Brad Sellner, Superintendent



## RECORD REQUEST

### Last School Attended Information

Name of School, City/State, Phone:

Records Requested:

Fax:

Email:

### The following student(s) recently enrolled at Independent School District 2687.

Student Name	Birthdate	Gender	Grade	Start Date

Please send all of the following student(s) information to the school indicated:

Birth Certificate

Health Records

Preschool Screening Records

Psychological Reports (if any)

Cumulative Records

Special Education Records (if any)

Grades

Test Data

Attendance

MARSS State ID \_\_\_\_\_

### Please send records to:

Grades 9-12	<b>HLWW High School</b> , PO Box 708, Howard Lake, MN 55349 Phone:320-543-4600 Ext. 4305, Fax: 320-543-4601, Email: athompson@hlww.k12.mn.us
Grades 5-8	<b>HLWW Middle School</b> , PO Box 708, Howard Lake, MN 55349 Phone:320-543-4660, Fax: 320-543-4632, Email: kmesser@hlww.k12.mn.us
Grades K-4	<b>Humphrey Elementary</b> , PO Box 248, Waverly, MN 55390 Phone:320-543-4680, Fax: 763-658-4497, Email: tknuth@hlww.k12.mn.us
Grades K-4	<b>Winsted Elementary School</b> , PO Box 160, Winsted, MN 55395 Phone: 320-543-4690, Fax: 320-485-4183, Email: jstifter@hlww.k12.mn.us
Preschool	<b>HLWW Community Education</b> , PO Box 708, Howard Lake, MN 55349 Phone:320-543-4670, Fax: 320-543-4631, Email: shorsch@hlww.k12.mn.us
SpEd Records	<b>HLWW Schools</b> , PO Box 708, Howard Lake, MN 55349 Phone:320-543-4646 Ext. 4500, Fax: 320-543-4630, Email: Inelson@hlww.k12.mn.us

Student and/or parental signatures are no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule of Educational Records, Federal Register, June 17, 1976 - Vol. 41 No. 118 page 24673.)



**Howard Lake-Waverly-Winsted Schools**  
**Independent School District No. 2687**

Enrollment Date _____
Dwelling # _____
Family # _____ Student # _____

**STUDENT INFORMATION**

Student's Legal Name \_\_\_\_\_ Gender \_\_\_\_\_ Current Grade \_\_\_\_\_  
 (Last) (First) (Middle)

Home Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_

To verify your child's date of birth, please provide us with a copy of your child's original birth certificate.

Dwelling Address \_\_\_\_\_  
 (House #, Street, Apt/Lot, City, State, Zip)

Mailing Address (if different from home address) \_\_\_\_\_

Student lives with?  Both Father/Mother  Father Only  Mother Only  Father/Stepmother  Mother/Stepfather  
 Legal Guardian  Foster Parent(s)  Other Relative

**LANGUAGE INFORMATION**

- Which language did your student learn first?  English  Other (specify) \_\_\_\_\_
- Which language is most often spoken in your home?  English  Other (specify) \_\_\_\_\_
- Which language does your student usually speak?  English  Other (specify) \_\_\_\_\_
- Do you speak another language, other than English, and need an interpreter? If so, which language? \_\_\_\_\_

**MIGRANT INFORMATION**

In compliance with federal regulations, have you recently moved to the Howard Lake-Waverly-Winsted School District within the last 36 months for temporary or seasonal agriculture or fishing work?  Yes  No

**GENERAL ENROLLMENT QUESTIONS**

Early Childhood Screening: If enrolling student for Kindergarten where did student receive screening? \_\_\_\_\_

Last School Attended \_\_\_\_\_ Grade \_\_\_\_\_

Date of Withdrawal \_\_\_\_\_

Is this school you last attended a  Public  Private  Out-of-state

Is student identified as military-connected youth?  Yes  No

Did the student receive any of the following services at their previous school?  English As A Second Language  Title I  
 504 Plan (Americans with Disabilities Act)  Tutoring  None

Does your student have a Special Education IEP (Individual Education Plan)?  Yes  No

If YES, what is your student's disability? (Check ALL that apply)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Autism Spectrum Disorders          | <input type="checkbox"/> Emotional/Behavioral Disorders | <input type="checkbox"/> Speech/Language Impairments |
| <input type="checkbox"/> Developmental Cognitive Disability | <input type="checkbox"/> Other Health Disabilities      | <input type="checkbox"/> Severely Multiple Impaired  |
| <input type="checkbox"/> Developmental Delay                | <input type="checkbox"/> Physically Impaired            | <input type="checkbox"/> Traumatic Brain Injury      |
| <input type="checkbox"/> Deaf - Hard of Hearing             | <input type="checkbox"/> Specific Learning Disabilities | <input type="checkbox"/> Visually Impaired           |

Is student considered homeless?  Yes  No

If YES, what district and school did your student attend prior to becoming homeless? \_\_\_\_\_

If YES, what district does the primary legal parent live? \_\_\_\_\_

Has student previously attended Howard Lake-Waverly-Winsted?  Yes  No If YES, when \_\_\_\_\_

- over please -

**TRANSPORTATION INFORMATION**

To-and-From school transportation is defined as the student's trip to school at the beginning of the school day and the trip home at the end of the school day. Elementary students (grades K-6) must live one mile or more from school and secondary students (grades 7-12) must live two miles or more from school.

Does student require transportation?  Yes  No (student lives \_\_\_\_\_ miles from school)  
 Pick Up/Drop Off Location: \_\_\_\_\_

To verify your proof of identity/residency, please provide us with a copy of your Valid Driver's License **AND** Purchase of Agreement, Rental/Lease Agreement (or current utility bill).

**HEAD(S) OF HOUSEHOLD INFORMATION**

Name	Name
<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Ed. Rights <input type="checkbox"/> Has Custody <input type="checkbox"/> Mailings Allowed <input type="checkbox"/> Enrolling Parent <input type="checkbox"/> Release To <input type="checkbox"/> Financial Resp.	<input type="checkbox"/> Contact Allowed <input type="checkbox"/> Ed. Rights <input type="checkbox"/> Has Custody <input type="checkbox"/> Mailings Allowed <input type="checkbox"/> Enrolling Parent <input type="checkbox"/> Release To <input type="checkbox"/> Financial Resp.
Dwelling Address	Dwelling Address
Mailing Address	Mailing Address
Work Phone	Work Phone
Cell Phone	Cell Phone
Email Address	Email Address

**OTHER MEMBERS LIVING IN THE HOUSEHOLD**

Last Name, First Name, Initial	Birthdate	Gender	Relationship To Head(s) of Household	School Attending	Grade
		M F			
		M F			
		M F			

**MUNICIPALITY (PLEASE CHECK ONE)**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> 11 - City of Howard Lake | <input type="checkbox"/> 12 - Middleville Township | <input type="checkbox"/> 13 - Victor Township     |
| <input type="checkbox"/> 14 - Stockholm Township  | <input type="checkbox"/> 21 - City of Waverly      | <input type="checkbox"/> 22 - Marysville Township |
| <input type="checkbox"/> 23 - Woodland Township   | <input type="checkbox"/> 31 - City of Winsted      | <input type="checkbox"/> 32 - Winsted Township    |
| <input type="checkbox"/> 33 - Hollywood Township  |  |   |

**COUNTY (PLEASE CHECK ONE)**

- 10 - Carver       43 - McLeod       86 - Wright       Other - \_\_\_\_\_

**NONCUSTODIAL PARENT**

I would like the noncustodial parent listed below to be placed on the school's mailing list.  Yes  No

Name \_\_\_\_\_

Contact Allowed Ed. Rights Has Custody Mailings Allowed Enrolling Parent Release To Financial Resp.

Home Address (House #, Street, Apt/Lot, City, State, Zip) \_\_\_\_\_

Mailing Address (if different from home address) \_\_\_\_\_

Home Phone Number \_\_\_\_\_

Work Number \_\_\_\_\_

Minnesota Statutes and Rules require the school district to keep accurate records and updated personal records for all students. The information will become a part of the student's permanent cumulative record and will be available to appropriate staff members of District 2687. Certain information, known as "directory information," is available to the public unless the district receives a written request from a parent. I hereby verify that the above information is true and correct to the best of my knowledge and belief.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



**Howard Lake-Waverly-Winsted Schools ■  
Independent School District No. 2687 ■**

**STUDENT'S RACE/ETHNICITY**

Student's Legal Name \_\_\_\_\_ Date Of Birth \_\_\_\_\_  
(Last) (First) (Middle)

Country of Birth \_\_\_\_\_

If Country of Birth is not USA, date of first enrollment in USA school \_\_\_\_\_

This information is for federal and state civil rights and statistical reports. This is a nonscientific racial/ethnic designation as defined by the U.S. Department of Education. The manner of collection is described in Rule 353.0102, Duties of the District.

For federal reporting purposes please check ONE  
 Yes – Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin.  
 No – Not of Hispanic or Latino origin

For federal reporting purpose please check ALL that apply

American Indian or Alaska Native (Person having origins in any of the original peoples of North and South America, including Central America, and who maintains a tribal affiliation or community attachment.)

Asian or Pacific Islander (Person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippines Islands, Thailand, and Vietnam.)

Black or African American (Person having origins in any of the black racial groups of Africa.)

Native Hawaiian or Other Pacific Islander (Person having origins in any of the original people of Hawaii, Guam, Samoa or other Pacific Island).

White, not of Hispanic origin (Person having origins in any of the original peoples of Europe, North Africa or the Middle East.)

For state reporting purpose please check ONE

American Indian or Alaska Native (Person having origins in any of the original peoples of North and South America, including Central America, and who maintains a tribal affiliation or community attachment.)

Asian or Pacific Islander (Person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippines Islands, Thailand, and Vietnam.)

Black or African American (Person having origins in any of the black racial groups of Africa.)

Native Hawaiian or Other Pacific Islander (Person having origins in any of the original people of Hawaii, Guam, Samoa or other Pacific Island).

White, not of Hispanic origin (Person having origins in any of the original peoples of Europe, North Africa or the Middle East.)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



Family # \_\_\_\_\_

**FAMILY EMERGENCY RECORD**

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_  
 (Last) (First) (Middle)

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_  
 (Last) (First) (Middle)

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_  
 (Last) (First) (Middle)

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_  
 (Last) (First) (Middle)

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_  
 (Last) (First) (Middle)

Mailing Address \_\_\_\_\_

Dwelling Address \_\_\_\_\_

**PARENT CONTACT**

Automated Telephone Notification System (this system allows us to send a telephone or email message to all parents/guardians providing information about school closings, school events or emergencies.) Please include area code with phone numbers.

Parent/Guardian 1		Relationship To Student	
Home Phone	Cell Phone	Automated Notification Phone	
Email		Place of Employment	

Parent/Guardian 2		Relationship To Student	
Home Phone	Cell Phone	Automated Notification Phone	
Email		Place of Employment	

**IN CASE OF AN EMERGENCY**

Two emergency contacts that would care for student(s) in case the parent/guardian cannot be reached.

Contact 1		Relationship To Student	
Phone 1	Phone 2		
Is this phone a <input type="checkbox"/> home phone or <input type="checkbox"/> cell phone		Is this phone a <input type="checkbox"/> home phone or <input type="checkbox"/> cell phone	

Contact 2		Relationship To Student	
Phone 1	Phone 2		
Is this phone a <input type="checkbox"/> home phone or <input type="checkbox"/> cell phone		Is this phone a <input type="checkbox"/> home phone or <input type="checkbox"/> cell phone	

Our procedure will be to contact the parent/guardian at home or work. If we cannot reach you we will call the relative, friend or neighbor that you have listed above and ask them to care for your student. In an extreme emergency, an ambulance will be called and student child will be taken to the nearest hospital. The cost of this will be covered by the parent/guardian.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



**STUDENT TRANSPORTATION**

The bus transportation service for District 2687 allows a family to determine their bus pick up and drop off sites. These morning and afternoon sites may be at different locations.

Please establish a **permanent pick up/drop off location**. This location might be at home, a neighbor or a day care provider. Temporary pick up/drop off location may be possible if it does not affect pick up/drop off of other students.

If there is a permanent change in your child's transportation a note is required three days in advance.

Please remember your child will be sent home every day on his/her assigned bus unless we receive a note (each and every day) stating differently! It is not enough for your child to tell the teacher that he/she should go to someone else's home.

This form needs to be completed and returned to the school office.

Student's Name \_\_\_\_\_

Does student require transportation?  Yes  No (student lives \_\_\_\_\_ miles from school)

**PICK UP LOCATION**

Student will ride bus to school from:  home  day care  other: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**DROP OFF LOCATION**

Student will ride bus from school to:  home  day care  other: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Families are encouraged to contact the bus garage at 320-543-4650 or [jtulcki@hlww.k12.mn.us](mailto:jtulcki@hlww.k12.mn.us) if they have any questions.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## INTERNET, COMPUTER, AND EQUIPMENT USAGE POLICY

Please reference full statement of policy within the District Policy Manual 524 available at your child's elementary school. Students who use the Internet must be responsible. Some Internet activities are simply not appropriate for school.

### SUMMARY OF POLICY

- A. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute:
- i. Pornographic, obscene or sexually explicit material.
  - ii. Obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language.
  - iii. Materials that unreasonably use language or images that are inappropriate in the educational setting or disruptive to the educational process and will not post.
  - iv. Information or materials that could cause damage or danger of disruption.
  - v. Materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
- B. Users will not use the school district system to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
- C. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
- D. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware or wiring or take any action to violate the school district system's district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
- E. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
- F. Users will not use the school district system to post, transmit or distribute private information about another person as classified by state or federal law as not public, private, or confidential.
- G. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
- H. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.



I. Users will not use the school district system for the conduct of conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.

J. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official.

Depending on the nature and degree of the violation and number of previous violations, unacceptable use of the Howard Lake-Waverly-Winsted School District's system of the Internet may result in one of more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

----- Please return the bottom portion-----

Please circle your response, sign, and return to your child's elementary school.

Yes	No	I/we state that I/we have read the Internet, Computer, and Equipment Usage Policy and accept the responsibilities and liabilities stated that are placed on me and my child as a result of signing this contract should my child violate the rules.
-----	----	---

Yes	No	I/we grant permission for my/our child to access networked computer services such as electronic mail and the Internet.
-----	----	--

_____	_____
Date	(Parent Signature)

Yes	No	As a student user of the Howard Lake-Waverly-Winsted School District's computer network, I agree to follow and honor all rules and restrictions.
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_____	_____
Date	(Student Signature)



# Automated Telephone Notification System

Keeping parents informed is a top priority at Howard Lake-Waverly-Winsted School District. That is why we have adopted a automated notification system which will allow us to send a telephone or email message to all parents/guardians providing important information about school closings, school events or emergencies. We anticipate using the service to notify you about parent/teacher conferences, report card distribution, open house, and much more. In the event of an emergency at school, you can have peace of mind knowing that you will be informed immediately.

What you need to know about receiving calls sent through the notification system:

- Caller ID will display the school's main number when a general announcement is delivered.
- Caller ID will display 411 if the message is an emergency.
- The system can leave a message on an answering machine or voicemail.
- If the message stops playing, press 1 and the message will replay from the beginning.

Due to the fact that these notifications are made by an automated service we will not be calling your work phone number because most work numbers are not a direct line to a parent/guardian. We will continue to call you at work if there is an emergency at school with your child (injury, illness, etc.) These calls are made personally by our building staff.

We are very excited to incorporate the notification system as a tool to improve parent communication and look forward to having the ability to deliver real-time information to you and provide awareness of all the great events that take place within our district.

We sincerely appreciate your cooperation and if you have any questions please do not hesitate to contact your student's school.

Brad Sellner  
Superintendent

.....**CUT HERE AND RETURN BOTTOM PORTION**.....

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

1.)

Parent/Guardian Name:	
Notification Phone Number:	
Email Address:	

2.)

Parent/Guardian Name:	
Notification Phone Number:	
Email Address:	

The successful delivery of information is dependent upon accurate contact information for each student, so please make certain that we have your most current phone number(s) and email address. If this information changes during the school year, please let us know immediately.

03/11/2015

Howard Lake-Waverly-Winsted School District provides parent access through ParentVUE to further promote educational excellence, and to enhance communications. ParentVUE provides parents with an opportunity to review their student's grades, assignments, schedule, attendance, health emergency information and much more.

**If you DO NOT have a ParentVUE account, you can create a ParentVUE account by:**

- Sending an email to [ParentVue@hlww.k12.mn.us](mailto:ParentVue@hlww.k12.mn.us)
- Include the following information about your child:
  - First and last name
  - Grade level
  - School currently attending
  - You will receive a confirmation email with an activation code and instructions for completing the setup process.

**Web Portal and Mobile App**

(iPhone/iPod Touch/Android) it works wherever you are – at work, after school activities, or weekend events.

**Who do I contact?**

- Duane Lichy 320-543-4610
- Jesse Robertson 320-543-4617





## 2017-2018 School Supply List

### Howard Lake-Waverly-Winsted School District ISD #2687

### Humphrey Elementary School – Winsted Elementary School

#### Kindergarten

- √ backpack (large enough to fit a pocket folder and zip closed with ease)
- √ 5"x 8" plastic school box with flat bottom (no handles)
- √ two-pocket folders (2)
- √ Kleenex (2 large boxes-Winsted only)
- √ napkins (1 package)
- √ small blanket or towel for rest time
- √ disinfecting wipes or baby wipes (1 container)
- √ one set of clothes – shirt, pants, socks, underwear (in a labeled zip-lock or plastic bag)
- √ \$20.00 school supply fee paid at Open House. (The following will be purchased in bulk through school: Fiskars scissors, glue sticks, pencils, erasers, Crayola crayons, washable markers, dry erase markers, pocket folders, highlighters, and spiral bound notebooks.)



#### Grade One-Humphrey Only

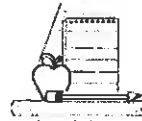
- √ 5"x8" plastic school box with flat bottom (no handles)
- √ backpack (large enough to fit a pocket folder, reading book and zip closed with ease)
- √ two-pocket folder (2 plastic)
- √ Kleenex (1 large boxes)
- √ baby wipes (1 container)
- √ \$20.00 school supply fee paid at Open House. (The following will be purchased in bulk through school: Crayola crayons, Crayola markers, dry erase markers, school glue, glue sticks, folders, pencils, spiral bound notebooks, erasers, scissors, and watercolor paints.)

#### Grade One-Winsted Only

- √ school box (5"x 8")
- √ backpack
- √ Kleenex (1 large box)
- √ two-pocket folder (plastic)
- √ disinfecting wipes (1 container)
- √ \$20.00 school supply fee paid at Open House. (The following will be purchased in bulk through school: Crayola crayons, Crayola markers, dry erase markers, school glue, glue stick, folders, pencils, spiral notebook, erasers, scissors, and watercolor paints.)

#### Grade Two

- √ pencil box (5" x 8")
- √ school bag
- √ two-pocket folder (one plastic)
- √ paint shirt (optional)
- √ Kleenex (2 large boxes)
- √ clorox disinfecting wipes (1 container)
- √ \$20.00 school supply fee paid at Open House. (The following will be purchased in bulk through school: Crayola crayons, Crayola markers, glue sticks, school glue, folders, pencils, spiral bound notebooks, index cards, colored pencils, highlighters, scissors and erasers.)



#### Grades K-4 PE Shoes

A separate pair of shoes is NOT required for physical education (PE) classes. However, snow boots, sandals, high heels, etc., may not be worn on PE days. Please have your child bring a pair of tennis shoes for physical education classes.

#### Grade Three

- √ Kleenex (2 large boxes)
- √ #2 pencils (pack of 24 yellow)
- √ pen (black, blue or red)
- √ large eraser (2)
- √ ruler
- √ highlighters
- √ calculator (handheld)
- √ multiplication flashcards
- √ scissor
- √ pencil box (5"x8")
- √ loose leaf paper
- √ two-pocket folders (4: yellow, red, blue, and green)
- √ spiral bound notebooks (4: yellow, red, blue, and green)
- √ colored pencils
- √ Expo dry erase markers
- √ school bag
- √ clorox disinfecting wipes (1 container)
- √ non-alcoholic hand sanitizer (1 bottle)
- √ glue stick

#### Grade Four

- √ pens (3)
- √ colored pencils/crayons
- √ eraser
- √ scissor
- √ Kleenex (2 large boxes)
- √ #2 pencils (pack of 24 yellow)
- √ two-pocket folders (4: blue, green, yellow, and red, 3 hole punched/no prongs)
- √ spiral bound notebooks (4: blue, green, yellow, and red)
- √ school bag
- √ glue
- √ dry erase expo markers
- √ highlighters
- √ clorox disinfecting wipes (1 container)
- √ 1.5" 3-ring binder (2-Winsted Only)



Please **label all supplies** (using permanent marker or tape) with your child's name.

**School Supply Fee:** For those grades that pay a school supply fee, you will not need to send replacement supplies throughout the school year.

**Baby Wipes:** For those grades that need baby wipes, they should be unscented, hypoallergenic and alcohol free.